

RFQ Number: PYWD 0045
RFQ Issuance Date: Friday, January 11, 2019
RFQ Close Date: Monday, January 21, 2019

Subject: Request for Quotation for Garbage/Waste Containers

Dear Sir/ Madam,

Louis Berger has been awarded Punjab Youth Workforce Development (PYWD) Project by United States Agency for International Development (USAID). PYWD Project aims to train and provide employment for youth, currently in Multan, Lodhran, Muzaffargarh and Bahawalpur districts of Punjab. The project is being executed in coordination with public and private institutions, for youth in focus districts of Punjab; building capacity of youth-serving institutions for skill training and mobilize local communities for youth development. The PYWD project also supports the overarching goals of Punjab Youth Policy.

Louis Berger PYWD Project welcomes the submission of quotations for GI made Garbage Boxes, on DDP basis Bahawalpur, as per the specifications given in this document. The project will award Purchase Orders based on evaluation of quotation. The project will retain the provided information in its record and may solicit revised/ additional quotations from shortlisted vendors/ suppliers. This Request for quotation (RFQ) is comprised of two (02) sections, listed as under:

- Section 1: Scope of Work and Specifications
- Section 2: Instructions to the bidder/ offerors

This RFQ process does not constitute an award commitment at part of Louis Berger, PYWD Project, USAID and/or any other organization or associated agency. Louis Berger PYWD Project reserves the right to accept or reject any bid, and to cancel the bidding process at any stage and/or reject all bids at any time prior to award, without thereby incurring any liability to bidders or any obligation to inform bidders of the grounds for such action. Louis Berger - PYWD Project will not pay for any costs incurred in the preparation or submission of quotation.

The quotations should be submitted in accordance with the instructions set forth in this RFQ document before **1700 hours, January 21, 2019**.

The Project look forward for making award(s) to the most advantageous offer and individual enquiries may not be entertained for determination of status of applications and feedback on the process. For any assistance or clarification please feel free to contact with Mr. Khizer Gillani – Subcontract Coordinator through email syabbas@louisberger.com.

Thank you and Best Regards

The Award Committee
Louis Berger PYWD Project
House 164-A, Ahmed Block
New Garden Town
Lahore

SECTION 1: SCOPE OF WORK AND SPECIFICATIONS

Description of Goods/ Items:

Waste/Garbage Containers, made of Galvanized Iron (GI) sheet, with capacity of 0.8 m³ (cubic meter) each, to be used by Waste Management Department for solid waste collection purpose.

Required Specifications:

The Waste/Garbage Container (capacity: 0.8 m³) should be made of Galvanized Iron (GI) sheets. The dimension, size and other details are given below:

Height	39"
Top Width	30"
Bottom Width	26"
Front (Top)	46"
Front (Bottom)	42"
Sides (GI Sheets)	2 mm
Bottom Trays	2 mm
Bottom Channel	3 mm
Top Channel	3 mm
Sides Plates (8" x 16")	3 mm
Side Handle Bar	¾ inch
Height of Handles from floor	800 mm
Casters/ Wheels Plastic Molded	4 Nos. Caster Rubber Wheel
Emptying Method	Container can easily empty in Garbage Compactor.
Lid	Without Lid/Top Cover
Reflectors	Size 3"x8" reflector Stickers on each side
Branding and Marking	The Branding guidelines will be given at PO award stage.

All edges should be tapered, and all necessary actions should be accounted for in design and work to avoid any possible human injury and damage.

Quantity:

The PYWD Project may purchase the same specification garbage bins, in future with a bigger number. However, currently required quantity is thirty-five (35). The PYWD Project reserve the right to increase or decrease the required quantity for same or other project locations.

Delivery Location:

The current demand of thirty-five (35) Garbage/Waste Container has to be delivered at Bahawalpur District. Exact location in the district will be advised at later stage. The project may also purchase additional quantities for Bahawalpur and/or other project locations i.e. Muzaffargarh, Multan and Lodhran.

Quotation Evaluation:

The quotation will be evaluated based on various factors including but not limited to adherence to given specifications, capability, capacity, delivery period and price.

SECTION 2: INSTRUCTIONS TO THE BIDDER/ OFFERORS

1. The RFQ number is PYWD 0045, while making any correspondence or submission of any quotation in response to this RFQ Document, please mention the given RFQ number for reference. Please also mention the RFQ number on right side of the envelope.
2. The Award committee reserve the right to increase or decrease the quantities.
3. The Award Committee intend to award a fixed price Purchase Order on the basis of offers received without further discussions. Therefore, each offer should contain the Offerors/bidders best terms from the cost or price and technical standpoint.
4. The proposed fixed price purchase order is expected to be awarded, after award process is completed and necessary approvals are sought by the management. The purchase process will be completed with transparency and in line with the Procurement Rules of Louis Berger.
5. Furnish information of the offerors for example full legal name, address, telephone & fax number, e-mail of the organization submitting the quotation, and the date of submission.
6. Please provide copy of the profile and list of relevant past experiences. A limited number of relevant documents may be included in the appendices of this section. These documents could be registration document of the organization, copy of N.T.N, Sales Tax Number etc.
7. One of the critical award decision criteria is delivery time. Please provide information regarding delivery period, in calendar days.
8. Price should be given in Pakistani Rupees. The offered price should be DDP Bahawalpur basis. DDP Price means all cost up to delivery at Bahawalpur shall be borne by the offeror/bidder.
9. Please specifically note that Louis Berger will withhold applicable taxes, as per the tax laws in Pakistan. The price should include all applicable taxes. GST should be mentioned separately.
10. Quote must be valid for at least 90 calendar days from the last date of submission of quotation. For reference, please also mention the currency conversion rate from Pak Rupees to US Dollar.
11. Last date of the submission of quotation is, **1700 Hours, Friday January 21, 2019**. For additional information, clarification and assistance please contact Mr. Khizer Gillani – Subcontract Coordinator through email syabbas@louisberger.com.
12. Please send the quotation by addressed to The Award Committee - PYWD Project. The quotation should be submitted in a sealed envelope to Louis Berger Office located at following address:

The Award Committee
Louis Berger-PYWD Project
House 164-A, Ahmed Block
New Garden Town, Lahore

Please mention the RFQ Number as Reference on envelope, i.e. PYWD 0045
13. To ensure objective evaluation and comparison of quotations, Louis Berger - PYWD project's Award Committee may, request one or all vendors/suppliers for clarification of the submitted quotation.



14. Louis Berger/ PYWD Project reserve the right to reject one or all quotations/ offers. The organization will consider best value of money and ensure most advantageous offer is awarded.

15. Source and Nationality Requirements:

All goods and services offered in response to this RFQ are to be quoted and supplied, must meet USAID Geographic Code 937 in accordance with the United States Code of Federal Regulations (CFR), 22 CFR 228. The cooperating country for this procurement is 'Pakistan'. Please fill and attach the Geographic Location compliance sheet (format given in Annex-A) with the quotation after signatures and company seal. Attachment to the compliance sheet with the Quotation is mandatory.

In addition, offerors/ bidders may not offer or supply any commodities or services that are manufactured or assembled in, shipped from, transported through, or otherwise involving any of the following countries: **Burma (Myanmar), Cuba, Iran, North Korea, (North) Sudan, Syria.**

16. In cooperation with the Office of the Inspector General, USAID/Pakistan established the "Anti-Fraud Hotline" to provide an avenue for the reporting of fraud, waste, and abuse potentially associated with USAID-funded projects in Pakistan. The Anti-Fraud Hotline handles complaints with complete confidentiality and individuals are encouraged to report when corruption, fraud, waste or abuse may exist in the USAID/Pakistan activities. Reports can be filed anonymously via the easy-to-use Hotline (toll free number 0800 84700); e-mail at complaints@antifraudhotline.com; fax at 021-35390410; postal address at 5-C, 2nd Floor Khyaban-e-Ittehad, Phase VII, DHA, Karachi, Pakistan; and on the website www.anti-fraudhotline.com.

SOURCE AND NATIONALITY COMPLIANCE FORM

(Attachment of this form with Quotation is must)

The purpose of this form is to gather information from bidders about source/nationality compliance. The authorized USAID geographic code for the USPCAS-E is 937.

1. Origin:

While the concept of "origin" has been deleted from the USAID procurement regulations, there are still significant U.S. regulations (such as OFAC regulations) that prohibit transactions with certain countries. As such, I confirm that the quoted items are not manufactured, grown, produced, shipped from, or otherwise originate from any of the following countries: Burma (Myanmar), Cuba, Iran, North Korea, (North) Sudan, or Syria.

No, I cannot confirm

Yes, I confirm this is true.

2. Source:

The offered good are "Available for Sale" in the Cooperating Country:

- Supplier is an authorized sales representative/dealer of the manufacturer in the cooperating country. (Yes /NO)
If yes please provide brief introduction and attach copies of dealership certifications.
- Quoted items are included in supplier's standard catalog. (Yes /NO)
If yes, attach catalog.
- Supplier certifies that quoted items are routinely traded or offered for sale in the cooperating country. (YES /NO)
- Supplier has an installation base in the cooperating country. (YES / NO)
If yes provide some details of after sale support points with complete addresses.
- Offered equipment is serviceable by the supplier and has a valid warranty in the cooperating country (YES / NO)
IF yes, please provide details of capability how equipment is serviceable in cooperating country.
- Complete details of type of warranty offered in cooperating country (or attach standard warranty terms and conditions offered).
- Supplier will be responsible of ensuring that after sale service support / spare parts are available will try all efforts to make it available. (Bidder / Supplier agrees with is statement). (Yes / NO)

For items purchased outside of the cooperating country:

If the items are not "available for purchase" in the cooperating country, identify the "source" of the equipment and describe compliance with the authorized geographic code 937:

The items will be imported from source is

[Describe the "source" countries and compliance with the authorized geo code.]

3. Nationality:

Per 22 CFR 228.12, organizations must meet both (a) and (b) below, as well as either (c) or (d):

- A. The supplier is incorporated or legally organized under the laws of a country in the authorized geographic code:
[Describe the supplier's registration status; attach a copy of their business license or official registration to support registration status.]
- B. The supplier is operating as an “on-going concern” in a country in the authorized geographic code.
- C. The supplier is managed by a governing body, the majority of who are citizens (or lawful permanent residents) of countries in the authorized geographic code:
[Provide details and/or attach a certification from the supplier documenting that they comply with this.]
- D. The supplier employs citizens (or lawful permanent residents) of countries in the authorized geographic code, in more than 50% of its permanent full-time positions and more than 50% of its principal management positions:
[Provide details, such as organizational chart with information, and/or attach a certification from the supplier documenting that they comply with this].